



City of East Grand Rapids
Regular City Commission Meeting
Agenda

January 4, 2016 – 6:00 p.m.
(EGR Community Center – 750 Lakeside Drive)

1. Call to Order and Pledge of Allegiance.
2. Public Comment by persons in attendance.
3. Report of Mayor and City Commissioners.

Regular Agenda Items

4. ~~Zoning variance hearing on the request of Brian & Amy Steketeo of 551 Belvedere to allow the construction of an addition connect the house and garage, creating a side yard setback of 5' instead of the required 7' and a rear yard setback of 5.5' instead of the required 25.'~~ **POSTPONED UNTIL JANUARY 18, 2016 MEETING.**

Consent Agenda – Approval Requested

5. Minutes of the regular meeting held December 21, 2015 (approval requested).
6. Report of Finance Committee on disbursement of funds: payroll disbursements of \$201,773.62; county and school disbursements of \$381,939.21, and total remaining disbursements of \$610,344.10.
7. Repair of Manhattan Park storm sewer (approval requested).
8. Public Works Department Goals & Objectives mid-year report (approval requested).

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PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held December 21, 2015

Mayor Seibold called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Dills, Duncan, Hamrick, Miller, Skaggs, Zagel and Mayor Seibold

Absent: None

Also Present: City Attorney Huff; City Manager Donovan; Assistant City Manager LaFave; Public Safety Director Herald; Finance Director Mushong; Public Safety Director Herald; City Clerk Brower; Communications Specialist Greenleaf

2015-133. No public comment was received.

2015-134. Mayor Seibold asked commissioners to review the city's street and sidewalk plowing guidelines so they could answer resident questions this winter.

2015-135. Discussion of Breton/Lake Drive intersection crosswalks.

Assistant City Manager LaFave reviewed the reconstruction planned for the Lake/Lakeside/Breton intersection and the options for crosswalks for this project: asphalt intersection with painted crosswalks (currently included in the project estimate of \$1,515,000), asphalt intersection with brick paver crosswalks in a concrete ribbon (added cost of \$40,000); or a concrete intersection with brick paver crosswalks (added cost of \$65,000). He noted the brick pavers may require additional maintenance in the future if they are damaged by plow blades. He further noted the concrete intersection would be more expensive to repair in the event of utility work, such as repairs to the 36" water main that runs under Lake Drive. City Manager Donovan reported the federal funding available on this project has been capped at \$600,000, so any additional costs approved by the commission would be the responsibility of the city through its road funding. The additional \$40,000 - \$65,000 would mean less money for local street resurfacing projects.

Commissioner Miller questioned how other cities are approaching intersection design and maintenance. Mr. LaFave stated he has not noticed a consistent theme or policy regarding amenities at intersections.

2015-135-A. Miller-Duncan. To direct staff to proceed with the asphalt intersection with brick paver crosswalks in a concrete ribbon as for the Lake/Lakeside/Breton intersection for the 2016 construction season.

Commissioner Miller stated the city has invested in these same amenities in other locations in and around Gaslight Village and doing the same here will create the gateway to the central area of the city. He felt the brick crosswalks would also encourage people to pay more attention to the crosswalks which would improve safety. He also felt the city's resurfacing program was slightly ahead of schedule after last year's cost savings and that this addition was worth the investment.

Commissioner Duncan agreed, stating she felt these improvements were appropriate since this was a major intersection in our community.

Commissioner Skaggs reported he had found some research indicating brick crosswalks do improve safety due to higher visibility and the surface texture difference. Mr. Skaggs agreed the additional funding seems reasonable given that will extend the aesthetics of Gaslight Village. He felt saving the funding on other projects allowed financial flexibility and stated the slight increase in maintenance costs were not significant.

Commissioner Dills favored function over fashion and felt this intersection was not a part of Gaslight Village. He suggested bidding the brick pavers as an alternate during the bid process to see if we can afford them and making a decision when the bids come in.

Commissioner Hamrick supported the brick crosswalks because they may increase safety in an area heavily used by students and other pedestrians.

Mayor Seibold stated that while she agreed the brick crosswalks would look better and may possibly increase safety, she felt the added cost and maintenance were not worth reducing the funding for other projects.

Yeas: Duncan, Hamrick, Miller, Skaggs and Zigel – 5
Nays: Dills and Seibold – 2

2015-136. Discussion of Breton/Lake Drive intersection traffic signal options.

Assistant City Manager LaFave outlined three options for traffic signal poles at this intersection: steel/wood poles with wires; basic black metal tubes with a mast arm, or decorate black metal tubing with mast arm. The basic black metal poles/arms are included in the engineering estimate at the present time, so using the first option would save money and upgrading to the decorative poles would increase the cost of the project. The metal pole/arm are more expensive but have a much longer service life.

2015-136-A. Duncan-Skaggs. To direct staff to proceed with the decorative metal signal poles/arms for the Lake/Lakeside/Breton intersection for the 2016 construction season at an additional cost of approximately \$50,000.

Commissioner Duncan felt the decorative poles would complete the nicer look for this intersection, especially since these same poles are used less than a quarter mile away at the Wealthy intersection.

Mayor Seibold felt the decorative poles were not necessary and no one would notice them. Commissioner Skaggs supported the upgrade to decorative poles to complete the look and feel of this gateway intersection leading to the community center, schools and Gaslight Village. He noted the city had invested in the ornamental street lighting through this area and this would complete the look.

Commissioner Dills spoke against the decorative posts for cost reasons.

Commissioner Hamrick supported consistency with the surrounding decorative traffic signals and lighting.

Yeas: Duncan, Hamrick, Miller, Skaggs – 4
Nays: Dills, Zigel and Seibold – 3

Commissioner Dills again suggested bidding these amenities as upgrades so that the commission could make changes at a later date if necessary.

2015-137. Zigel-Miller. To approve the consent agenda as follows:

2015-137-A. To approve the minutes of the regular meeting held December 7, 2015.

2015-137-B. Report of Finance Committee on disbursement of funds: payroll disbursements of \$213,114.69; county and school disbursements of \$62,223.08, and total remaining disbursements of \$323,028.16.

2015-137-C. The reappointment of Mayor Anna Seibold to the Interurban Transit Partnership Board for a two-year term ending December 31, 2017.

2015-137-D. The Public Safety Department's quarterly report for the period ending September 30, 2015.

Yeas: Dills, Duncan, Hamrick, Miller, Skaggs, Zigel and Seibold – 7
Nays: -0-

The meeting adjourned at 7:18 p.m., subject to the call of the Mayor until January 4, 2016.



CITY OF EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE-EAST GRAND RAPIDS, MICHIGAN 49506

DOUG LA FAVE
ASSISTANT CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Assistant City Manager
DATE: 12/22/2015

RE: Manhattan Park-Storm Sewer Repair

Action Requested: That the City Commission award storm sewer repair work in Manhattan Park to All Around Excavating, Inc. of Grant, MI.

Background: The City has planned and budgeted for the repair of a partially collapsed 30 foot section of 8 inch plastic corrugated pipe storm sewer that is approximately 12 feet deep in Manhattan Park in the current fiscal year budget in the amount of \$23,000. The section that requires repair is not located in paved or playing field surface areas. Enclosed with the memo are several pictures of the inside of the pipe structure as well as the location of the section of the pipe in Manhattan Park.

The City received three quotes from qualified excavating contractors for the repair work as follows:

- All Around Excavating, Inc., of Grant, MI: \$5,510.00
- Georgetown Construction, of Jenison, MI: \$6,550.00
- Lodestar Construction, of Grand Rapids, MI: \$17,000.00

Brian Donovan, City Manager

Storm Sewer-Manhattan Park



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CITY OF EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE-EAST GRAND RAPIDS, MICHIGAN 49506

DOUG LA FAVE
ASSISTANT CITY MANAGER

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Doug La Fave, Assistant City Manager
DATE: 12/22/2015

RE: Department of Public Works Bi-Annual Goals and Statistics Report

Action Requested: N/A

Background: The Department of Public Works has set goals for certain projects and services for the current fiscal year. The attached tracking report shows monthly progress towards these projects and services. The current report contains some, though not complete data from December. Most projects and goals are on track to be met with few exceptions. Certain services are noted as statistics with “N/A” in the goals section. These services are provided to residents based on requests, so it is not possible to set a goal for these categories of services. It is valuable to know and share the quantity of these services provided to residents.

Brian Donovan, City Manager

PUBLIC WORKS STATISTICS	July	August	September	October	November	December	Current Totals	Goals
Water Quality Reports	4085						4085	4000
House Prints Scanned	16	6	18	5	11		56	400
Comcate Service Requests – Public Works Operations	74	66	67	71	54		332	N/A
Comcate Service Requests – Public Works Administration	52	46	43	60	34		235	N/A
Water, Sewer, Right of Way Permits Issued and Inspected	14	9	15	11	5		54	N/A
Rental Property Registration, Inspection and Certification					64		64	65
Variances, Land Divisions, Site Plan Reviews			6	2	1	2	11	N/A
Miss Digs	157	128	126	129	98		638	N/A
Storm Sewers Cleaned (Feet)	3094	1055					4149	1,000
Sanitary Sewer Cleaned (Feet)	3327	2423					5750	40000
Storm Basins Cleaned	64	47					111	100
Storm Basins Repaired	2	1					3	N/A
Storm Sewer Repairs (Feet)	15	10	6				31	N/A
Sanitary Sewer Repairs (Feet)		120	6				126	N/A
Water Main Leaks Repaired	5		1	1			7	N/A
Water Service leaks	1	2	1		1		5	N/A
Water Taps	1	2		1	1		5	N/A
Fire Hydrant Replacement	3	1	1			1	6	10
Sanitary Sewer Manholes repaired	3		10				13	N/A
Water Main Zones Flushed			3				3	4
Valves Turned	7	356	91				454	500
Valve repair/replacement	1	2		5			8	N/A
Curbstop repair/replacement				18			18	N/A
Yard Waste Hauled Out (Yards)	2284		2117		1010		5411	N/A
Curb Miles Swept	234	414	63				711	1000
Trees removed by contractors		20			14		34	20
Trees removed by EGR DPW	7		11	3		8	29	35
Trustee/Community Service Workers hours	568	506.5	443	622	499.5		2639	5600
Winter Salt Loads (Tons)								N/A
Winter Storm Plowing/ Clean up - (Hours)								N/A
Roads Paved in Miles	2	1	0.75		0.25		4	0.44
Lined Sanitary Sewer in (Feet)	900				500	652	2052	1600
Building Permit applications processed	29	22	23	40	13		127	N/A
Sign Permits Issued	1						1	N/A
Curb repaired or replaced (Feet)		20		1936.7		10	1966.7	N/A
Sidewalk repaired or replaced-Emergency (Slabs)		10				5	15	N/A
Sidewalk trip hazard removal (Feet)	732	2000	2000	3222.25			7954.25	N/A
Trees Planted						12	12	40
Goose Egg/Nest Removal	11						11	N/A
Street Crack Sealing (Pounds) of Rubber				32,489.80			32,489.80	6000
Streets Reconstructed in Miles						0.13	0.13	0
New Water Main (Feet)				1400			1400	1400
Lined Storm Sewer (Feet)					200		200	200