



City of East Grand Rapids
Regular City Commission Meeting
Agenda

May 16, 2016 – 6:00 p.m.
(EGR Community Center – 750 Lakeside Drive)

Note: A budget work session will take place following the regular meeting to review the proposed City Manager's Proposed budget for FY 2016-17.

1. Call to Order and Pledge of Allegiance.
2. Public Comment by persons in attendance.
3. Report of Mayor and City Commissioners.

Regular Agenda Items

4. Zoning variance hearing on the request of Chad & Stephanie Ackermann of 2560 Richards to allow the construction of an addition to the rear of the home creating a separation between the house and the garage of 4.0' instead of the required 10.0' (action requested – 59 notices sent).

Consent Agenda – Approval Requested

5. Receipt of communications.
6. Minutes of the regular meeting held May 2, 2016 (approval requested).
7. Report of Finance Committee on disbursement of funds: payroll disbursements of \$234,838.49; county and school disbursements of \$-0-, and total remaining disbursements of \$267,444.99 (approval requested).
8. Bids for mulch for city properties (approval requested).
9. Bids for t-shirts for recreation events and programs (approval requested).
10. Resolution naming an authorized representative and agreeing to the terms of the agreement with the Michigan Department of Environmental Quality for the SAW grant program (approval requested).
11. Preliminary minutes of the Parks & Recreation Commission meeting held April 11, 2016 (no action requested).
12. Preliminary minutes of the Library Commission meeting held April 25, 2016 (no action requested).

* * *

The City will provide reasonable auxiliary aids for individuals requiring them for effective communication in programs and services of the City. Notice must be made to the City five (5) days prior to the program or service requesting the specific auxiliary aid.



CITY OF
EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

THOMAS A. FAASSE
ZONING ADMINISTRATOR

Memorandum

TO: Honorable Mayor and City Commissioners
Board of Zoning Appeals

FROM: Tom Faasse, Zoning Administrator

DATE: May 3, 2016

**RE: Request for Variance – 2560 Richards Drive, SE
Zoned – R-2 Single Family Residential**

ACTION REQUESTED: That the Commission conducts a public hearing and votes on the application of the owner of 2560 Richards Drive, SE, for a zoning variance at that address, according to the plans presented, for relief from the East Grand Rapids Zoning Ordinance, as follows:

- **Section 5.70A7, for a one-story rear home addition, to allow a separation between the house and the garage of 4 feet instead of the required 10 feet, a variance of 6 feet.**

BACKGROUND: Builder Doug Sikma has applied on behalf of Chad and Stephanie Ackermann, the owners of 2560 Richards Drive, SE, for a zoning variance at that address in order to construct a new 12-foot by 13-foot one-story rear home addition that would result in a separation between the house and the existing detached garage of 4 feet (building corner to building corner) instead of the required 10 feet, a variance of 6 feet.

This property is situated in the R-2 zone, on the south side of Richards Drive, mid-way between Lake Grove and Conlon. Like the majority of the other lots in the area, it is undersized relative to today's zoning requirements, at 50 feet wide by 110 feet deep. Interestingly, although the front setback requirement is 25 feet, most of the houses on both sides of this block are set back 35 to 40 feet from the front property line/sidewalk line, leaving rear yards that are rather small. The existing 14 by 22 detached garage is tucked into the southwest corner of the lot, about a foot from the side and rear lot lines, which is also typical of the neighborhood.

The question is usually asked whether the Department of Public Safety has any problem with such a building separation, and the answer has consistently been that they do not object. The 10-foot rule is not apparently based on fire safety, but on esthetics. The building code requires that fire-rated building materials be utilized in such situations.

The recent history of similar variance requests in East Grand Rapids is that since 2008, eight such variances have been granted, with variance amounts ranging between one foot and six feet. None have been denied in that same time period.

Otherwise, this proposed building project meets all other zoning ordinance requirements.

Brian Donovan, City Manager

Request for Zoning Ordinance Variance



Date: 3/30/16

Note to Applicant: Please pay careful attention to answer the questions in this application as accurately and completely as possible. This will give you the best possibility of your application appearing on the earliest agenda for action and for approval by the Board of Zoning Appeals.

All requests for a zoning variance are subject to a public hearing. The applicant will be advised of the hearing date, time and location and is requested to present a verbal summary of the request to the Board of Zoning Appeals prior to the public hearing. In addition, the City Services Office shall publish notice of the public hearing in a newspaper of general circulation in the local unit of government, as well as, provide notice of the public hearing to all property owners within a 300 foot radius of the subject property not less than fifteen (15) days before the date the application will be considered for approval.

A non-refundable filing fee of \$250.00 must accompany your application.

Applicant Name: DOUG SIKMA (Builder)

Address: 5985 Samrick, Belmont MI 49306

Property Address (if different than above):

2560 Richards

Daytime Phone: 616-893-7690

Legal Description of Property**: Lot 605 Paris Park

** (Use Attachments if Necessary)

Permanent Parcel (Tax) Number: 41 18 03 180 010

Briefly State the Requested Variance (Citing the specific section(s) of the Zoning Ordinance from which you are seeking a variance):**

Seeking less than 10' separation between existing garage and proposed building addition (13x12) alongside Mastersuite addition built in 2012.

** (Use Attachments if Necessary)

Please check all the items below which are applicable to your request for variance:

a. The situation which causes you to seek a variance does not result from any action of yours.

b. A grant of the variance would do substantial justice to you as well as to other property owners and will not be of substantial detriment to neighboring properties.

(over)

c. The request for variance is based upon conditions and circumstances described on the attached sheet which are unique to your property and not generally applicable to others in your neighborhood.

d. Compliance with the Zoning Ordinance would unreasonably prevent you from using the property or would be unnecessarily burdensome.

Narrative Statement:

Please attach a narrative statement setting forth:

- a. What you wish to do with the property.
- b. Why you need the variance.
- c. The specific decision you seek
- d. The reason your project cannot be accomplished within the requirements of the zoning ordinance.

Site Plan:

Two (2) copies of a detailed, *scaled* site plan and elevation drawing showing the nature of the variance request, including, but not limited to: property boundaries, existing and proposed structures, the distance from the property lines of each existing building or structure and of each proposed building or structure, height of all proposed structures, and show and label abutting street(s). *Additional information may be required by the Zoning Administrator.*

The Board of Zoning Appeals may attach conditions to the granting of a variance.

Please be advised that substantial steps toward effecting the variance must be taken within twelve (12) months of approval of a variance, or the variance will become null and void per section 5.171-2 of the City Code.

Douglas Sikma
Signature of Applicant

Douglas Sikma
Print Name

Chad Ackermann
Signature of Property Owner
(If Different from Applicant)

Chad Ackermann
Print Name



City of East Grand Rapids
City Services
750 Lakeside Dr. SE, East Grand Rapids, MI 49506
Phone 616.940.4817 FAX 616.831-6121

Sikma Construction Services, LLC
5985 Samrick
Belmont, MI 49306
616-893-7690



March 30, 2016

Mr. Tom Faasse
Zoning Administrator

Doug Sikma, Builder
License # 2102194860

Regarding 2560 Richards

Dear Tom:

As a follow-up to our phone conversation, I am applying for a variance on behalf of Chad and Stephanie Ackermann, owners of 2560 Richards. They have requested a modest addition alongside of the addition built in 2012.

Zoning specifies a ten foot separation between house and garage. Chad and Stephanie would like a variance to be approved to allow for the addition.

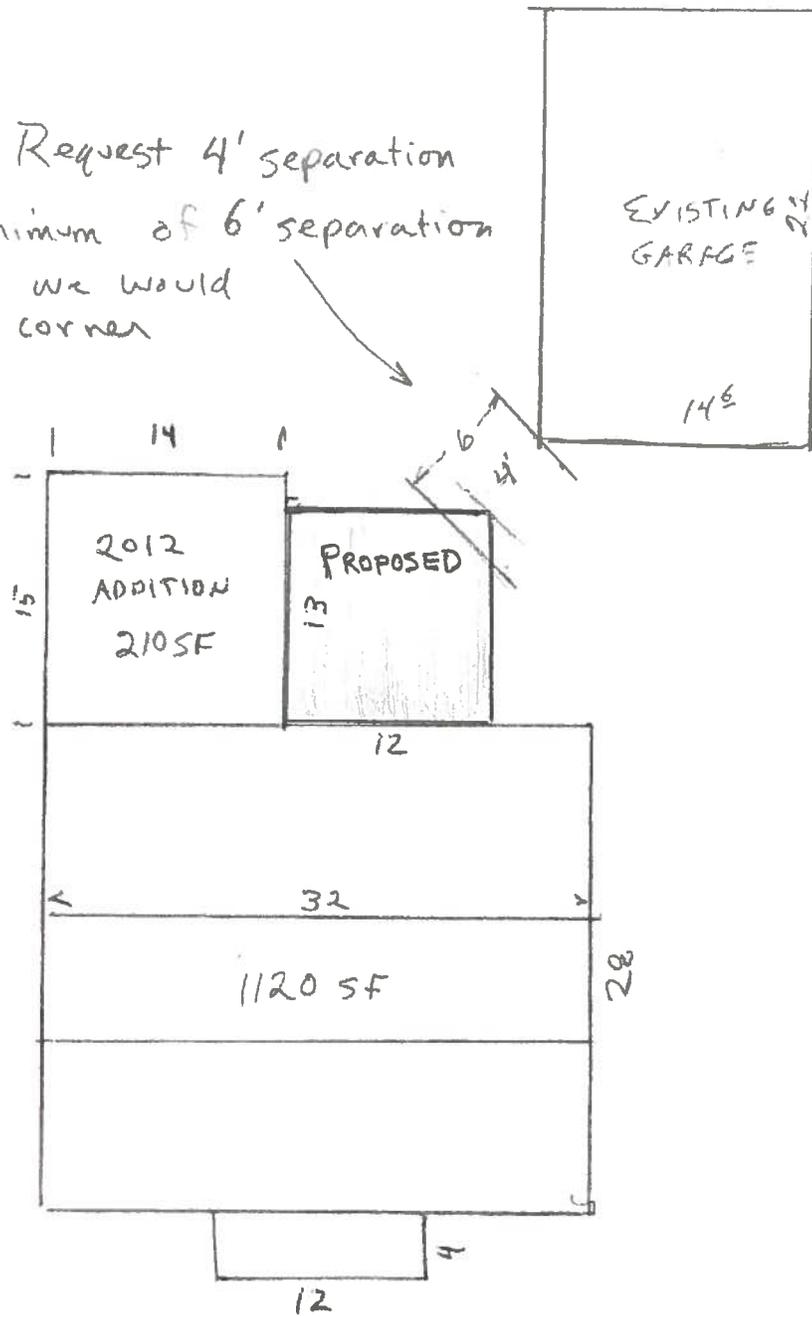
We would ask for a 4 foot separation if addition can be squared on the SW corner. Our 2nd preference would be for a 6 foot separation in which we would propose a 45 degree angle on the SW Corner as shown below.

We respectfully submit this application with the \$250 application fee by April 8, 2016 for consideration during the public hearing scheduled for May 16.

Thank you for your assistance.

Doug Sikma

Request 4' separation
or Minimum of 6' separation
in which we would
clip the corner



2560 Richards





City of East Grand Rapids, Michigan

CITY OF EAST GRAND RAPIDS NOTICE OF PUBLIC HEARING

A public hearing will be held at the date, time and place listed below on the application of builder Doug Sikma on behalf of Chad and Stephanie Ackermann, the owners of 2560 Richards Drive, SE, for a zoning variance at that address. They have applied for a variance for relief from the East Grand Rapids Zoning Ordinance, Section 5.70A6, as follows: To construct a 12-foot by 13-foot one-story rear home addition that would result in a separation between the house and the existing detached garage of 4 feet instead of the required 10 feet, a variance of 6 feet. The proposal otherwise complies with all zoning regulations.

The application and plans may be viewed in the Public Works Administration office at the Community Center, or by linking from this notice at www.eastgr.org/notices.

The City Commission welcomes your comments on this matter. You may comment in person at the public hearing or by writing to the Mayor and City Commission at 750 Lakeside Drive, SE, East Grand Rapids, Michigan 49506, or by email to the City Clerk at kbrower@eastgr.org. To be included in the hearing, written communications must contain the sender's name and address.

If you have any questions regarding this request, please contact the zoning administrator at 940-4817, or tfaasse@eastgr.org.

DATE: Monday, May 16, 2016
TIME: 6:00 p.m.
PLACE: East Grand Rapids Community Center Commission
Chambers
750 Lakeside Drive, SE,
East Grand Rapids, Michigan 49506

Thomas A. Faasse
Zoning Administrator

59
sent

PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

750 Lakeside Drive, SE • East Grand Rapids, Michigan 49506
Telephone (616) 940-4817 Fax (616) 831-6121 www.eastgr.org

Partners with





Variance
 2560 Richards Drive, S. E.
 East Grand Rapids, MI



PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held May 2, 2016

Mayor Seibold called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Dills, Duncan, Hamrick, Miller, Skaggs, Zigel and Mayor Seibold

Absent: None

Also Present: City Attorney Huff; City Manager Donovan; Assistant City Manager LaFave; Public Safety Director Herald; Finance Director Mushong; City Clerk Brower

2016-44. John Langdon of the Michigan Association of Railroad Passengers presented the City Commission with the results of the latest passenger rail study and thanked them for their support of the railroad transit system.

2016-45. Commissioner Zigel announced the EGR Now campaign was kicking off its annual fundraising drive to assist with school programs in East Grand Rapids.

Parks & Recreation Director Bunn reported the Reeds Lake Trail was featured in the latest issue of the Michigan Trail Magazine.

Mayor Seibold noted that East Grand Rapids celebrated the 125th anniversary of its incorporation as a village recently. The first meeting of the Village Council of the newly created Village of East Grand Rapids was held on April 13, 1891. She noted that several photos on social media and a Cadence newspaper article helped commemorate the occasion.

2016-46. Zigel-Miller. To approve the consent agenda as follows:

2016-46-A. To approve the minutes of the rescheduled regular meeting held April 18, 2016.

2016-46-B. Report of Finance Committee on disbursement of funds: payroll disbursements of \$203,752.87; county and school disbursements of \$-0-, and total remaining disbursements of \$349,865.00.

2016-46-C. A hearing date of June 6, 2016 for public hearings on the proposed FY 2016-17 budget and the placement of delinquent accounts on the summer property tax bill.

2016-46-D. A resolution amending the FY 2015-16 budget for the quarter ending March 31, 2016.

2016-46-E. The quarterly financial reports for the quarter ending March 31, 2016.

2016-46-F. Permission to send obsolete equipment to auction as requested.

2016-46-G. A contract with A-1 Asphalt for street repair and restoration associated with water leak patching in the amount of \$10,601.00.

Yeas: Dills, Duncan, Hamrick, Miller, Skaggs, Zigel and Seibold – 7

Nays: -0-

The meeting adjourned at 6:09 p.m., subject to the call of the Mayor until May 16, 2016.

Karen K. Brower, City Clerk



FRED S. BUNN
DIRECTOR

CITY OF
EAST GRAND RAPIDS, MICHIGAN
PARKS & RECREATION DEPARTMENT

Memorandum

To: Mayor and City Commissioners
From: Fred Bunn, Director of Parks & Recreation
Date: April 29, 2016
RE: Mulch Bid

Action Requested: The City Commission award the mulch contract to the low bidder, Superior Groundcover, in the amount of \$6,306.25.

Background: Annually the Grounds Maintenance staff utilizes the Kent County Reverse Auction to secure bids for our mulch needs. You will notice there is pricing for both City and School District property and each party will pay their portion as listed. Grounds Maintenance staff will work directly with Superior Groundcover to make sure we receive adequate coverage and all locations are mulched. Our staff will install 25 yards of mulch, by hand, in the more difficult areas such as the planting beds along Wealthy streetscape.

Superior Groundcover also agreed to sell us 25 yards of bulk mulch at the \$16.75 price for an additional \$418.75. We will spread this at the Streetscape and other miscellaneous areas. The budget contains \$6,500 for this annual purchase.

Below are the results for the mulch bid through Kent County. I would recommend Superior Groundcover. We have worked with them in the past and they have the proper equipment.

Contractor	Price per Yard	City Price (157 yards)	School Price (74 yards)	City Bulk Mulch	City Total
Superior Groundcover	\$ 37.50	\$ 5,887.50	\$ 2,775.00	\$ 418.75	\$ 6,306.25
Brink Wood Products	\$ 39.00	\$ 6,123.00	\$ 2,886.00		
Wolf Creek Landscape Services	\$ 45.00	\$ 7,065.00	\$ 3,330.00		

The Finance Committee has reviewed this document and was found to be in order.

Brian Donovan, City Manager



FRED S. BUNN
DIRECTOR

CITY OF
EAST GRAND RAPIDS, MICHIGAN
PARKS & RECREATION DEPARTMENT

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Susan Perry, Assistant Director of Parks & Recreation
DATE: April 29, 2016

RE: T-Shirt Bid for FY 2016/17

ACTION REQUESTED:

It is recommended the bid for the 2016/2017 t-shirts be awarded to Sport and Spirit Products, Inc. out of Spring Grove, Illinois in the amount of \$45,854. The budgeted amount for t-shirts in the FY 2016/17 budget is \$46,405.

BACKGROUND:

T-Shirt bid information was submitted through the Kent County Reverse Auction process. Eight bids were returned.

The bid information called for a total dollar package amount for all of our anticipated printing needs for the year. Sport and Spirit Products, Inc. is the low bidder this year. Reference checks were done and all came back extremely positive. The bid includes t-shirts for league sports, clinics, Safety Town, Reeds Lake Run and Reeds Lake Triathlon, summer staff shirts and various other events for the year.

FY 2016/17 T-Shirt Bid Results

Company	Package	Art Charge	Screen Charge
Sport and Spirit Products Inc.	\$45,854	0	0
818 Design	\$50,759	0	0
Brothers Screen Printing	\$51,016	0	0
Express Press	\$61,512	0	0
Creative Studio Promotions	\$64,188	0	0
Complete Resources	\$88,342	0	0
Skadoodle	\$122,843	0	0
East Lake Property	\$218,117	0	0

The Finance committee has reviewed this document and was found to be in order.

Brian Donovan, City Manager





CITY OF EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

BRIAN DONOVAN
CITY MANAGER

MEMORANDUM

TO: Mayor and City Commissioners
FROM: Brian Donovan, City Manager
DATE: May 10, 2016

RE: SAW Grant Agreement

Action Requested: That the City Commission approve the attached resolution authorizing the SAW Grant Agreement.

Background: The City Commission approved a resolution on November 18, 2013 authorizing the SAW Grant Agreement. The original agreement authorized the City Engineer, Joe Slonecki as the City representative for the purposes of the SAW grant agreement.

Since Joe Slonecki no longer works for the City of East Grant Rapids, the attached resolution authorizes Doug LaFave to be the City representative for the purposes of the SAW grant agreement. That is the only change to the new agreement (#1 on the 2nd page of the agreement).

I recommend that the City Commission approve the attached resolution authorizing the attached SAW grant agreement.

BD/kb/9140
Attachment



CITY OF EAST GRAND RAPIDS

750 LAKESIDE DRIVE SE • EAST GRAND RAPIDS, MICHIGAN 49506

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the City Commission of the City of East Grand Rapids, County of Kent, State of Michigan, (the "Municipality") held on _____, 2016.

PRESENT: Members: _____

ABSENT: Members: _____

Member _____ offered and moved the adoption of the following resolution, seconded by Member _____.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (*select one or more*)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$402,900.00 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Assistant City Manager/Director of Public Works, a position currently held by Doug La Fave, is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general Municipality administration activities or activities performed by Municipality employees that are unrelated to the project.
6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

YEAS: Members:

NAYS: Members:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of East Grand Rapids, County of Kent, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Karen K. Brower, City Clerk
East Grand Rapids City Commission Secretary
County of Kent

**EAST GRAND RAPIDS
PARKS & RECREATION COMMISSION MEETING
EGR COMMUNITY CENTER
COMMISSION CHAMBERS
6:00 PM
MONDAY, APRIL 11, 2016**

The regular meeting of the Parks and Recreation Commission was held in the City Commission Chambers in the East Grand Rapids Community Center.

Stacey Wykoski called the meeting to order at 6:02 pm.

PRESENT: Judith Baxter, Carol Campbell, Brian Miller, Rick Sprague and Stacey Wykoski
ABSENT: Brad Andrzejewski, Dirk Buth, Mark Hessler and Pam Witting
STAFF: Fred Bunn, Susan Perry and Diane Ritzke

Report of Commissioners

Carol Campbell - none

Judith Baxter – none

Brian Miller - Reported the trees on Lake Dr. near the intersection of Lake/Breton/Lakeside have been taken down to prepare for the road work this summer. Utility poles have been moved as well. When the project is complete more trees will be replanted than were taken out.

Rick Sprague - none

Stacey Wykoski – none

Minutes for the March 14, 2016 Parks and Recreation Commission meeting were presented for approval. A motion was made to approve the minutes for the March 14, 2016 Parks and Recreation Commission meeting.

MOTION: Judith Baxter

SUPPORT: Rick Sprague

YES: Baxter, Campbell, Miller, Sprague, Wykoski (5)

NO: (0)

Special Event Permit Applications were submitted for approval for the following events:

- a. Reeds Lake SUP Race, August 27, 2016
- b. Spectrum Health Irish Jig, March 18, 2017

Director Fred Bunn reported the following on these events:

- Reeds Lake SUP Race - Director Fred Bunn explained to the organizers of the Reeds Lake SUP race there was an open spot in the August calendar for a special event in 2016 because the organizers of the Gaslight Criterium opted out of hosting their event due to road construction this year, however, if they submit their application for August 2017 within the special event guidelines timeline they will get their spot back in 2017. He reported the organizers for the Reeds Lake SUP Race are aware they might not be able to hold their event in August for 2017.
- Spectrum Health Irish Jig – The new route worked out well for 2016 and they have submitted the same route for 2017.

A motion was made to approve the Special Event Permits for the Reeds Lake SUP Race on August 27, 2016 and the Spectrum Health Irish Jig on March 18, 2017 as presented and written.

MOTION: Judith Baxter

SUPPORT: Brian Miller

YES: Baxter, Campbell, Miller, Sprague, Wykoski (5)

NO: (0)

Director's Report

Fred Bunn, Director of Parks and Recreation reported on the following:

- Summer 2016 Program Guide has been mailed out. Registration for residents will begin April 14, 2016.
- Outdoor public restrooms are open.
- Skid piers are in.
- Kayak launch is installed.
- Geese Control – the City has contracted with Webs and Paws to help control the geese in John Collins Park.
- July 4th Parade – there will be a new parade route this year with the road work scheduled on Lake/Breton/Lakeside. The route staff is working on is: Staging the parade on Sherman, going East on Wealthy to Lakeside, turning left on Lakeside past John Collins Park and ending near Lakeside and Reeds Lake Blvd.

The meeting was adjourned @ 6:26 pm.

MOTION: Judith Baxter

SUPPORT: Rick Sprague

YES: Baxter, Campbell, Miller, Sprague, Wykoski (5)

NO: (0)

EGR Library Commission Meeting Minutes
April 25, 2016

In attendance: Micki Benz, Betsy Brown, Carol Donovan (chair), Claudine Duncan (EGR City Commissioner), Dawn Lewis (staff), Chris Smith, Joel Schultze

- I. Carol Donovan called the meeting to order at 7:05pm
- II. Minutes were approved.
- III. Dawn read the Friends' report for Ellen:
 - The Friends website is up and running (<http://www.friendsoftheegrlibrary.org>)
 - The semi-annual Book Sale is scheduled for May 13 – 15: thousands of books for sale; Library commissioners all agreed to put signs advertising the sale in their yards
 - The Friends contributed money for helmets for the new Bike Checkout program
 - The Friends contribute \$13,000 - \$15,000 in an annual budget to the library. Additional requests are also filled.
- IV. Branch Manager report
 - KDL Read Kickoff a success: Jacqueline Woodson (*Brown Girl Dreaming*) is the book for the upper grades and Floyd Cooper, Coretta Scott King awardee for illustration of children's books, will be the featured authors. The program is funded through a grant.
 - KDL Cruisers will feature 4 bikes to check out coming in late April. The program will work similarly to the iPad checkout. Patrons must produce their library cards to check out the bikes.
 - 36 summer interns will fan out across the KDL system this summer (EGR will receive 2 interns). They will not only help with shelving, but also with programming. Bilingual skills are needed, especially Spanish-language speaking interns.
 - The new Circulation Manager for the EGR Library is Trish Reed, who formerly was our Youth Librarian before leaving the position. The current Circulation Manager has taken a position with the system.
 - KDL received a national award for the Library for the Blind and Physically Handicapped (LBPH) services. The Wyoming branch houses the regional collection. KDL is the National Library Service Network Sub-regional Library of the Year.
 - Dawn also mentioned that at national conferences, it is apparent that our library system is one to be proud of: when specific new programs or creative initiatives are mentioned, she notes that the KDL system often has implemented them already.

V. Old Business:

- Chris Smith mentioned the KDL event held at Cascade recently in which the development, writing, editing, and the business side of authorship was explored to an audience of about 150 people. Speakers included published authors; publicists; speakers on the business aspect of becoming published. The program was comprehensive and factual and well received. This was the fifth annual such event.

VI. New Business:

- Carol mentioned the upcoming Literary Libations event, coming September 8 to Meijer Gardens. It will feature a cash bar, dinner, and speakers. The cost is \$150.00 per person.

Carol adjourned the meeting at 7:35pm.