

**EAST GRAND RAPIDS
PARKS & RECREATION COMMISSION MEETING
EGR COMMUNITY CENTER
COMMISSION CHAMBERS
6:00 PM
MONDAY, MARCH 14, 2016**

The regular meeting of the Parks and Recreation Commission was held in the City Commission Chambers in the East Grand Rapids Community Center.

Stacey Wykoski called the meeting to order at 6:04 pm.

PRESENT: Brad Andrzejewski, Judith Baxter, Carol Campbell, Rick Sprague, Pam Witting and Stacey Wykoski

ABSENT: Dirk Buth, Mark Hessler, and Brian Miller

STAFF: Fred Bunn, Susan Perry and Diane Ritzke

Report of Commissioners

Carol Campbell - none

Judith Baxter – none

Rick Sprague - none

Brad Andrzejewski - none

Pam Witting – Inquired about whether the City has a Civilian Active Shooter Training. She mentioned as a volunteer at the Zoo she has been asked to take this training. Fred reported administrative staff will be taking an Active Shooter Training put on by EGR Public Safety. He will inquire if this training will or should be offered to volunteers as well.

Stacey Wykoski – none

Minutes for the February 8, 2016 Parks and Recreation Commission meeting were presented for approval. A motion was made to approve the minutes for the February 8, 2016 Parks and Recreation Commission meeting.

MOTION: Judith Baxter

SUPPORT: Pam Witting

YES: Andrzejewski, Baxter, Campbell, Sprague, Witting and Wykoski (6)

NO: (0)

Special Event Permit Applications were submitted for approval for the following events:

- a. Aveda Walk for Water, May 15, 2016
- b. Inaugural Tutu Trot-ALS Benefit, July 30, 2016
- c. Kisscross Events Race, October 30, 2016

A motion was made to approve the Special Event Permit for the Aveda Walk for Water on May 15, 2016.

MOTION: Judith Baxter

SUPPORT: Rick Sprague

Fred Bunn commented he spoke with Tracy Brooks, representative for the event, as he was concerned with the event time listed on the application of 11am-5pm. She responded the event would end at 2pm but some participants might want to stay at the park until 5pm. Fred noted this in the Comment section of the application.

A vote was taken to approve the Aveda Walk for Water on May 15, 2016

YES: Andrzejewski, Baxter, Campbell, Sprague, Witting and Wykoski (6)
NO: (0)

A motion was made to approve the Special Event Permit for the Inaugural Tutu Trot-ALS Benefit on July 30, 2016.

MOTION: Judith Baxter
SUPPORT: Brad Andrzejewski

Fred Bunn commented with this event the organizers originally wanted to host the event in John Collins Park but Fred recommended they move to Manhattan Park which would have more parking, picnic tables, pavilion and a playground. Stacey Wykoski asked that if speakers are used during this event that they are directed in the direction of the East Beltline and not the homes in the neighborhood.

A vote was taken to approve the Inaugural Tutu Trot – ALS Benefit on July 30, 2016.

YES: Andrzejewski, Baxter, Campbell, Sprague, Witting and Wykoski (6)
NO: (0)

A motion was made to approve the Special Event Permit for the Kisscross Event on October 30, 2016.

MOTION: Judith Baxter
SUPPORT: Brad Andrzejewski

Fred Bunn commented the organizers of this event work hard to ensure the park is used in a proper manner, repairs are made and is in good shape after the event.

A vote was taken to approve the Kisscross event on October 30, 2016.

YES: Andrzejewski, Baxter, Campbell, Sprague, Witting and Wykoski (6)
NO: (0)

Commissioners congratulated Fred on being named Male Master Duathlete of the Year by the USAT.

Director's Report

Fred Bunn, Director of Parks and Recreation reported on the following:

- The Irish Jig is scheduled for Saturday, March 19, 2016
- Summer Program guide will be mailed out March 30, 2016.
- Kent District Library will start a new program this year and will be checking out bikes.
- Reported Parks and Recreation Commissioner Dirk Buth has been absent due to medical reasons.

Carol Campbell inquired about the Special Event policy and whether any events are denied. Fred explained the current policy and what happens when someone inquiries about hosting a new event.

The meeting was adjourned @ 6:30 pm.

MOTION: Judith Baxter
SUPPORT: Brad Andrzejewski
YES: Andrzejewski, Baxter, Campbell, Sprague, Witting and Wykoski (6)
NO: (0)