



City of East Grand Rapids, Michigan

To whom it may concern:

It is time once again to renew your licenses for snowplowing. This is necessary if you plan to do business in our City. An application and regulations are enclosed. The fee for a snowplow licensed is \$100.00 for the first vehicle and \$25.00 for each additional vehicle, payable to the City of East Grand Rapids

****A new addition to the snow removal contractors regulations is also attached.****

Although you may have a lawn license with the City, a new certificate of insurance is required, stating that it covers snowplow operations and list the City as additional insured. Please remember that it is a violation of the City code to advertise or to operate your snowplow in this area without first obtaining a license. Please mail the completed application, insurance certificate, and check to:

**City of East Grand Rapids
Attn: Snowplowing License
750 Lakeside Drive SE
East Grand Rapids, MI 49506**

If you have any questions or concerns, please call 949-2110.

Sincerely,

City of East Grand Rapids

MUNICIPAL OFFICES

750 Lakeside Drive, SE • East Grand Rapids, Michigan 49506
Telephone (616) 949-2110 Fax (616) 940-4884 www.eastgr.org

Partners with





City of East Grand Rapids License Application

TYPE OF LICENSE: (Circle One)	SNOW PLOW	\$100+\$25	EA ADD'L VEHICLE
	RUBBISH HAULER	\$100+\$50	EA ADD'L VEHICLE
	LAWN CARE	\$100+\$25	EA ADD'L VEHICLE

HAVE YOU INCLUDED: (Circle One)	LICENSE FEE	YES OR NO
	INSURANCE CERTIFICATE	YES OR NO

WHICH DO YOU SERVICE? Pertains only to Rubbish Removal Contractors
(Circle Which Apply) **RECYCLE RESIDENTIAL/COMMERCIAL RES & COMM**

(Please Circle One):

CORPORATION INDIVIDUAL OWNER PARTNERSHIP

NAME OF BUSINESS: _____

BUSINESS ADDRESS: _____

CITY _____ **STATE** _____ **ZIP** _____

BUSINESS PHONE: (____) _____

E-MAIL: _____

BUSINESS WEBSITE (IF APPLICABLE): _____

IF CORPORATION:

NAME OF REGISTERED AGENT: _____

ADDRESS OF REGISTERED AGENT: _____

CITY _____ **STATE** _____ **ZIP** _____

NAME OF CEO: _____

IF INDIVIDUAL OWNER:

NAME OF OWNER: _____

OWNER'S HOME ADDRESS: _____

OWNER'S DATE OF BIRTH: _____

If PARTNERSHIP:

NAME & ADDRESS OF PARTNERS:

NUMBER OF VEHICLES TO BE LICENSED: _____

<u>YEAR/MAKE OF VEHICLES</u>	<u>LICENSE NUMBER (S) OR VIN (S)</u>	<u>FOR CITY USE ONLY LICENSE NO.</u>

APPLICANT'S CERTIFICATION

I hereby certify that the information provided on this application is true, that I have received a copy of the City Code governing licensing of commercial operations. I have received a copy of the rules and regulations pertaining to the operation of lawn maintenance, snow plowing, or rubbish hauling vehicles, and that I agree to abide by these provisions.

DATED: _____

X SIGNATURE OF APPLICANT

X PRINT NAME OF APPLICANT

**Thank You,
City Of East Grand Rapids**

**Please mail to:
City of East Grand Rapids
750 Lakeside Dr. SE
East Grand Rapids, MI 49506**

Office hours: M-F 8am-5pm

**AN ORDINANCE TO AMEND SECTION 7.32 OF
CHAPTER 72 OF TITLE VII OF THE CODE OF THE CITY
OF EAST GRAND RAPIDS**

THE CITY OF EAST GRAND RAPIDS ORDAINS:

Section 1. Section 7.32 of Chapter 72 of Title VII of the Code of the City of East Grand Rapids is amended in its entirety to read as follows:

Sec. 7.32 Fees for Licenses. Fees for licenses shall be as herein prescribed for the business, trade, occupation or privilege to be licensed.

Animal show license (section 7.72)	\$25.00
Bicycles (section 10.42)	No charge
Boat marina (section 3.212), annual fee	100.00
Bowling alley (section 7.72), annual fee.....	25.00
Dance hall or studio (section 7.77):	
Per day.....	10.00
Annual fee	25.00
Exhibitions, shows, etc. (section 7.82)	
Per day.....	5.00
Annual fee	25.00
Filling station (section 7.61), annual fee.....	25.00
Lawn contractors (section 7.86),	
Annual fee	100.00
Each additional vehicle	25.00
Poolroom (section 7.72), annual fee	25.00
Rooming house (section 8.96), annual fee.....	25.00
Show license (section 7.81).....	25.00
Snow removal contractor (section 7.90), annual fee:	
First Vehicle.....	100.00
Each additional vehicle	25.00
Theaters (section 7.83), annual fee.....	25.00
Transient merchants (section 7.36)	
Per day.....	25.00
Per week.....	100.00
Annual fee	200.00
Waste hauler (section 2.5), annual fee	
First vehicle	100.00
Each additional vehicle	50.00

Section 2. This Ordinance shall be effective on August 27, 2013.

Section 3. This Ordinance shall be published in full pursuant to the provisions of Chapter VII, Section 7.5 of the Charter of the City of East Grand Rapids.



Regulations governing snow removal operations.
East Grand Rapids City Code
Chapter 78. Section 7.91-1.

A. Regulation no. 1. Snow removed from driveways and parking areas on private property shall not be so deposited as to remain within the traveled roadway after the departure of the contractor from the premises.

B. Regulation no. 2. Snow shall be deposited behind the curb, where there is one, and where there is not a curb, it shall be deposited off the traveled roadway. In either case, it shall not be deposited across the street. It must be distributed along the same side of the street as the drive or parking area being plowed.

C. Regulation no. 3. Snow may not be deposited onto fire hydrants or in such manner as to impede access to fire hydrants.

D. Regulation no. 4. Each applicant for a snow removal contractor's license shall file with the application a certificate of insurance for motor vehicle insurance in the minimum amounts of fifty thousand dollars (\$50,000.00) per person and one hundred thousand dollars (\$100,000.00) per accident for bodily injury, and ten thousand dollars (\$10,000.00) for property damage, or a combined single limit coverage of at least one hundred thousand dollars (\$100,000.00). None of this coverage shall have any deductible amount, except for property damage which shall have a deductible of not more than three hundred dollars (\$300.00). The certificates must name the applicant as the insured and the city as an additional insured, and must include at least a ten (10) day notice of cancellation clause. The certificates must state that they cover commercial operations or snowplowing operations, and must either extend through the full license period (through April 30) or be immediately renewed so as to avoid any lapse in coverage during the license period. Proof of renewal shall be furnished to the city at least ten (10) days prior to the insurance expiration date.

E. Regulation no. 5. In addition to the equipment required by Michigan statutes, each vehicle used in snow removal operations shall be equipped with lights which are mounted in such position as to be visible to traffic and pedestrians. Said lights shall be on at all times during any snowplowing.

F. Regulation no. 6. All snow removal contractors shall be responsible for repairing any damage to property in the public right of way as a result of snowplowing operations. If any licensed snow removal contractor shall, after written demand is served upon him, fail to make repairs sufficient to place the property in the same condition as it existed prior to such damage, the city may cause the same to be repaired and the cost thereof shall become a debt to the city from the snow removal contractor and shall be collected as any other debt owing to the city. (Ord., 3-21-1988)

G. Regulation No. 7. The City Manager shall have the authority and discretion to require a cash payment by a snow removal contractor into a City escrow account of up to \$5,000 for a three-year period if the City has received two or more complaints concerning the performance of the said contractor during the past snowplowing season. During the three year period, the City Manager, after holding a hearing with all affected parties, can use the escrow money to reimburse a customer in East Grand Rapids, if it his/her opinion that the snow removal contractor has failed to perform their snow plowing duties. The amount of reimbursement is at the sole discretion of the City Manager. Any party can appeal the reimbursement decision of the City Manager to the City Commission. After a three year period, all of the remaining money in the escrow account will be refunded to the snow removal contractor unless they have had more than two complaints filed against them during the entire three year period. If there were more than two complaints, then the money in the escrow account will be held for another three-year period. (City Manager 7-23-2007)