

# City of East Grand Rapids, Michigan



November 17, 2016

Dear Computer Vendor:

The City of East Grand Rapids is seeking quotations on desktop computers for various departments within the City. Detailed bid information is provided on the enclosed quotation form. It is requested that you use this form to summarize your quotation. Supplemental material is permitted. All quotes must be received by 3:00 PM, Friday, December 2, 2016.

Quotations will be evaluated on:

1. Specifications (must meet requirements).
2. Unit and total price, including shipping, of all hardware.

All quotations will be subject to evaluation and approval by the Finance Committee and City Commission.

It is requested that the quotation be held for sixty (60) days. The City reserves the right to accept or reject any or all proposals should they deem it to be in the best interest of the City to do so and to waive any or all irregularities or deficiencies in the bidding process.

Feel free to contact me at (616) 949-2110 or [gveldhof@eastgr.org](mailto:gveldhof@eastgr.org) if you have any questions.

Sincerely,

Gary A. Veldhof  
Information Technology Analyst  
City of East Grand Rapids  
enc.

## MUNICIPAL OFFICES

750 Lakeside Drive SE • East Grand Rapids, Michigan 49506  
Telephone (616)-949-1750 Fax (616)-831-6144 [www.eastgr.org](http://www.eastgr.org)

Partners with



**CITY OF EAST GRAND RAPIDS  
 COMPUTER SYSTEMS - PROPOSAL INFORMATION  
 Page 1 of 2  
 Bid Deadline 3:00 PM, Friday, December 2, 2016**

| <b>QUANTITY</b> |  | <b>UNIT</b> | <b>EXTENDED*</b> |
|-----------------|--|-------------|------------------|
| <b>12</b>       | HP ProDesk 600 G2 SFF (W5X85UT#ABA or similar)\$_____ <ul style="list-style-type: none"> <li>▪ <i>Microsoft Windows 10 Pro 64</i></li> <li>▪ <i>Intel Core i5-6500 (3.2 GHz, 6 MB Cache, 4 Cores)</i></li> <li>▪ <i>Intel Q150 Chipset</i></li> <li>▪ <i>8GB DDR4-2133 SDRAM (1x8 GB)</i></li> <li>▪ <i>1 TB SATA 7200 rpm hard drive</i></li> <li>▪ <i>Slim SATA SuperMulti DVD writer</i></li> <li>▪ <i>Integrated Intel I217LM gigabit network connection</i></li> <li>▪ <i>3-3-3 (Parts/Labor/On-site) Warranty</i></li> </ul> | \$_____     | \$_____          |
|                 | SHIPPING (address below)   |             | \$_____          |
|                 | TOTAL  |             | \$_____          |

- Quotation to include shipping & handling delivered to City Hall:

City of East Grand Rapids  
 750 Lakeside Drive SE  
 East Grand Rapids, MI 49506

(Continued)

**CITY OF EAST GRAND RAPIDS  
COMPUTER SYSTEMS - PROPOSAL INFORMATION  
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Bid Deadline 3:00 PM, Friday, December 2, 2016**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

Representative: \_\_\_\_\_

Business Phone: \_\_\_\_\_

\_\_\_\_\_

Representative's Signature

Please Send Proposal To:

**City of East Grand Rapids  
Attn: Gary Veldhof  
750 Lakeside Drive SE  
East Grand Rapids, MI 49506**

**Or**

**Email: [gveldhof@eastgr.org](mailto:gveldhof@eastgr.org)**

Submitted proposals become the property of the City of East Grand Rapids and will not be returned. No proposals will be accepted after the deadline date.