



## CITY OF EAST GRAND RAPIDS

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[www.eastgr.org](http://www.eastgr.org)

KAREN BROWER  
CITY CLERK

### PUBLIC NOTICE

The regularly scheduled meeting of the East Grand Rapids Parks & Recreation Commission will take place at 6:00 p.m. on Monday, April 12, 2021 in the City Commission Chambers at City Hall.

Due to the COVID-19 situation and the Michigan Department of Health & Human Services order limiting the size of gatherings, the City of East Grand Rapids will utilize video conferencing for this meeting as allowed by the Michigan Open Meetings Act and recent local emergency declaration. Some members of the Parks & Recreation Commission will participate in the meeting electronically instead of in-person.

Citizens may attend the meeting in person or participate virtually:

Agenda Materials:

- <https://www.eastgr.org/agendas>
- View/Download the meeting agenda and background materials to follow along during the meeting.

Planning Commission Virtual Meeting:

- <https://meet.google.com/fri-ekso-nkx> (Must use Google Chrome web browser or Google Meet app).
- Can see the participants (if using video), hear the discussion and public comment from those attending in person and virtually and make comments when allowed.
- If calling in by phone only (208-925-0160 PIN: 984 700 257#), you can hear the discussion and public comment, and you can make comments during the allowed public comment periods. (*As with in-person meetings, commenters will be asked for their name/address and to keep comments under 3 minutes.*)
- Can also use the Google Meet App on mobile devices.
- Those with disabilities may utilize the Michigan Relay System (7-1-1) to participate in the meeting. If other aids or services are needed for individuals with disabilities, contact Diane Ritzke at 616.949.1750 at least 24 hours prior to the meeting.
- Members of the public may contact the Parks & Recreation Commissioners prior to the meeting with questions or comments about agenda items. Contact information can be found at <https://www.eastgr.org/117/Parks-Recreation-Commission>.

Notes:

1. We recommend logging in 10-15 minutes before the start of the meeting to allow time to install applications (if necessary), join the meeting, adjust volume settings, etc. You may need to update your computer browser or your app to make everything work correctly. Please allow enough time. The online meeting will be available beginning at 5:45 pm, but the meeting will not be called to order/started until 6:00 pm.
2. To use closed captioning from a computer browser window, hover your mouse along the bottom of the screen, then click on "Turn Captions On" in the white menu bar that rolls up from the bottom.
3. To use closed captioning on a mobile device, touch the CC button along the top of the video once you've connected to the meeting.
4. Please make sure you are in a quiet area with minimal background noise (children, dogs, TV). A set of headphones with microphone may help but are not necessary.
5. If you have a question or comment about one of the agenda items, you may submit it in writing to Diane Ritzke at [dritzke@eastgr.org](mailto:dritzke@eastgr.org) prior to 5 pm on April 12.

Karen K. Brower, City Clerk

Date of Posting: April 7, 2021

Michigan Open Meetings Act: <http://legislature.mi.gov/doc.aspx?mcl-15-263>