

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held August 5, 2013**

Mayor Seibold called the meeting to order at 6:00 p.m. in the City Commission Chamber at the Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Goebel, Graham, Johnson, Skaggs and Mayor Seibold

Absent: Commissioners Dills and Miller

Also Present: City Manager Donovan; Assistant City Attorney O'Dowd; Public Works Director Feldt; Finance Director Mushong; City Clerk Brower

2013-86. No public comment was received.

2013-87. Commissioner Skaggs thanked the four residents being appointed to advisory boards for their willingness to serve the City.

City Manager Donovan reported that catch basins and ponds have been treated to kill mosquitos to prevent the spread of the West Nile virus.

Mayor Seibold announced the City Commission had conducted the annual performance evaluation for City Manager Donovan at the last meeting. She commended Mr. Donovan on his service to the city and his management of all areas of the city government. She reported the following changes would be made to the City Manager's salary and benefit package as a result of the evaluation: an increase to the current salary range of 5% as of June 30, 2013, a 1.5% pay increase within that range, an increase of \$100 per month to his car allowance, and an increase of vacation accrual from four weeks to five weeks per year beginning November 1, 2013.

2013-88. Kent District Library Director Lance Werner, KDL Board Member Craig Wilson and EGR Branch Manager Dawn Lewis were present to give an update on KDL operations and statistics for 2012.

Mayor Seibold noted the library was an integral part of the East Grand Rapids community that served so many citizens and has become a destination for people from around the area. She thanked the staff members for their work to serve the residents and the Kent District Library for their innovations and excellence.

2013-89. Goebel-Graham. Motion to approve the consent agenda as follows:

- A. Minutes of the regular meeting held July 15, 2013.
- B. Payroll disbursements of \$203,748.24; county and school disbursements of \$3,228,498.85, and total remaining disbursements of \$661,292.35.
- C. The following appointments to advisory boards:

<u>Name</u>	<u>Commission</u>	<u>Term Ending</u>
Christopher Smith, 461 Lakeside	Library Commission	June 30, 2014
Frank Spies, 2122 Tenway	Traffic Commission	June 30, 2014
Carol Campbell, 2109 Elmwood	Parks & Recreation Commission	June 30, 2014
Stephen MacGuidwin, 2559 Lake Dr.	Board of Review	June 30, 2014

- D. Rejection of the bid received for the sidewalk replacement program and approval to carryover budgeted funding to the next fiscal year.
- E. A contract extension of Pavement Restoration of Kalamazoo in an amount not-to-exceed \$10,000.00 to perform pavement crack sealing on city streets and parking lots.
- F. An extension of the contract with M&M Pavement Marking of Grand Blanc in the amount of \$33,296.00 for the marking lane striping and marking of city streets.
- G. Ratification of emergency repairs to the city's sewer cleaning truck in the amount of \$4,524.28 by Jack Doheny Company.
- H. Renewal of the Metro Act Permit with AT&T Michigan for a five-year term ending December 31, 2018 as set forth in Exhibit "A" attached hereto.
- I. A contract with M.C. Smith and Associates in the amount of \$4,500.00 for landscape design work to accommodate the statue of President Ford, and a related budget amendment from the General Fund ending balance.
- J. The purchase of chain link fencing materials from Lowe's of Kentwood in the amount of \$3,461.85 for fencing along the Reeds Lake Trail near Hodenpyl Rock, and a budget amendment in the same amount from the Local Street Fund ending balance.

Yeas: Goebel, Graham, Johnson, Skaggs and Seibold – 5

Nays: -0-

The meeting adjourned at 6:16 p.m., subject to the call of the Mayor until August 19, 2013.

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Karen K. Brower, City Clerk

Attachments: A – Metro Act permit extension with AT&T.

Attachments listed above are available for inspection at the office of the City Clerk.