

PROCEEDINGS OF THE CITY COMMISSION  
CITY OF EAST GRAND RAPIDS

**Regular Meeting Held December 2, 2013**

Mayor Seibold called the meeting to order at 6:02 p.m. in the City Commission Chamber at the Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Dills, Duncan, Goebel, Graham, Johnson, Miller, Skaggs and Mayor Seibold

Absent: None

Also Present: City Attorney Huff; City Manager Donovan; Public Works Director Feldt; Finance Director Mushong; Public Safety Director Herald; City Clerk Brower; Zoning Administrator Faasse; Planning Consultant LeBlanc; Captain Williams; Captain Lark; Staff Sgt. Schweitzer; Sgt. Metternich; Sgt. Davis; Sgt. Kolster; PSO Brown; PSO Moore; PSO Gruzin; PSO DeJonge; PSO Karnes; PSO Conklin

2013-132. No public comment was received.

2013-133. Commissioner Dills and Commissioner Skaggs congratulated the High School Swim Team and the Volleyball Team on their State Championships over the weekend.

Commissioner Graham reported the Tree Lighting Ceremony on November 29<sup>th</sup> was very well attended and a fun event for all. He commended Mayor Seibold for her role in the event.

Commissioner Johnson thanked the residents of the second ward for their trust in her, and thanked her fellow commissioners for all the thoughtful discussions over the last four years. She also thanked many of the staff members she has worked closely with over the years.

Mayor Seibold thanked those who planned the Tree Lighting Ceremony and those who attended from all over the metro area.

2013-134. Consider request to approve the minutes of the regular meeting held November 18, 2013.

A. Johnson-Miller. To approve the minutes of the regular meeting held November 18, 2013.

Yeas: Dills, Goebel, Graham, Johnson, Miller, Skaggs and Seibold – 7  
Nays: -0-

2013-135. Consider request to approve disbursements.

A. Johnson-Graham. To approve payroll disbursements of \$198,203.05; county and school disbursements of \$42,972.22, and total remaining disbursements of \$278,979.56.

Yeas: Dills, Goebel, Graham, Johnson, Miller, Skaggs and Seibold – 7  
Nays: -0-

2013-136. Mayor Seibold presented Commissioner Johnson with gifts commemorating her time as City Commissioner and thanked her for such dedicated service to the residents of the second ward during her tenure.

2013-137. City Clerk Brower administered the oath of office to 1st Ward City Commissioner Phil Skaggs, 2nd Ward City Commissioner Claudine Duncan and 3rd Ward City Commissioner Jeff Dills. The new officials then took their seats on the City Commission.

2013-138. Public Safety Director Herald presented “Unit Citation Awards” to Staff Sergeant Tim Schweitzer, Sergeant Brian Davis, Detective Pete Guizin, Officer Beth Moore, Officer Troy Brown and Officer Jeff DeJong for their work surrounding a home invasion report and subsequent investigation that led to the arrest of several individuals on theft and drug charges. Mayor Seibold congratulated the officers and thanked them for their incredible service to the residents of East Grand Rapids.

2013-139. Overview of Crosswell Mews planned unit development proposal.

Brad Rottschafer of Mosaic Properties and Andrew von Maur, architect, reviewed the proposal for a mixed-use development with twelve residential units and 3,200 square feet of commercial space. They shared their research on Gaslight Village and surrounding neighborhoods and explained the various setbacks and architectural components that would be used. They answered questions on stormwater drainage, window placement and air conditioning units. Mr. Rotschaffer noted that the plan presented to the City Commission varied slightly from the plan approved by the Planning Commission. He asked that the City Commission consider the version of the plans approved by the Planning Commission.

Commissioner Dills reported the Planning Commission had looked very closely at the details of the plans, including exterior materials, roof lines, overhanging balconies and parking spaces.

Planning Consultant LeBlanc noted the plans had been through many revisions during the meetings with staff and the Planning Commission. He stated the plans under consideration were generally consistent with the Master Plan and the PUD ordinance and was sure that the minor variations could be worked out during the site plan approval process. He recommended approval of the plans approved by the Planning Commission with the condition that the narrative portion of the plans be revised to address phasing and any inconsistencies between the earlier and final versions.

City Manager Donovan stated a public hearing and introduction of the ordinance amendment to rezone the properties would take place on December 16, 2013, followed by a final reading on January 6, 2014. If approved, the project will then return to the Planning Commission for final site plan review before being brought back to the City Commission for final approval.

Mayor Seibold stated it was exciting prospect to be able to offer more housing options to those looking for other than single-family homes and looked forward to the remainder of the process.

2013-140. Graham-Miller. Motion to approve the consent agenda as follows:

- A. Assignments to advisory boards and committees as recommended by Mayor Seibold.
- B. The purchase of a dump box trailer for grounds maintenance operations from Grandville Trailer in the amount of \$6,500.00.
- C. An amendment to an earlier authorization for winter road salt to add Morton Salt Company at a cost of \$54.05 per ton for amounts over the initial contracted requisition of 630 tons made to North American Salt Company.
- D. Ratification of expenses and purchases totaling \$41,072.29 made during the emergency repairs during the watermain break on Lake Drive near Breton Road, and approval of a budget amendment in the same amount from the Water/Sewer Fund ending balance to cover these expenses
- E. Contracts for life insurance and long-term disability coverage for eligible employees and retirees from National Insurance Services as recommended by the Finance Director.
- F. The reappointment of Mayor Amna Seibold to the Interurban Transit Partnership Board for a two-year term ending December 31, 2014.

Yeas: Dills, Duncan, Goebel, Graham, Miller, Skaggs and Seibold – 7  
Nays: -0-

The meeting adjourned at 7:25 p.m., subject to the call of the Mayor until December 16, 2013.