

PROCEEDINGS OF THE CITY COMMISSION
CITY OF EAST GRAND RAPIDS

Regular Meeting Held August 20, 2018

Mayor Seibold called the meeting to order at 6:00 p.m. in the City Commission Chambers at the East Grand Rapids Community Center and led the audience in the Pledge of Allegiance.

Present: Commissioners Duncan, Favale, Hamrick, Miller, Walters, Zagel and Mayor Seibold

Absent: None

Also Present: City Manager Donovan; City Attorney Huff; Assistant City Manager LaFave; Finance Director Mushong; Public Safety Director Herald; Parks & Recreation Director Bunn; Zoning Administrator Mizikar; City Clerk Brower; Communications Specialist Greenleaf

2018-99. Peter Dimitriou, 2621 Inverness, gave information on a national youth event promoting sustainability and other events in Michigan. He also asked that East Grand Rapids eliminate gas powered vehicles in the 4th of July parade.

Heidi Kattula, East Grand Rapids School Superintendent, introduced herself to the city commission and stated her interest in working with the city on a variety of issues.

2018-100. Commissioner Walters reported he had received a call from a resident near the hospital complaining about the early start to the construction on Saturday morning. Mayor Seibold asked that this be relayed to the hospital in the hopes it can be worked out.

Commissioner Miller thanked the Public Safety Department for all the assistance at local schools on the first day of school.

Commissioner Hamrick reminded everyone that there are no left turns allowed from Lake Drive into the middle school.

Commissioner Duncan thanked all staff and contractors who were involved in the Breton Road project.

Commissioner Zagel reported that the Taste of East event last week was very successful with thousands of people in attendance and good weather.

Commissioner Favale agreed the Breton Road project was very well done and much appreciated by all.

2018-101. Miller-Hamrick. Motion to add to the agenda a contract for an executive search for the city manager position. A roll call vote was taken.

Yeas: Duncan, Favale, Hamrick, Miller, Walters, Zagel and Seibold – 7

Nays: -0-

2018-102. Communications Specialist Greenleaf presented two pedestrian safety videos that will be used to educate students on safe habits for walking and biking to and from school.

2018-103. Resolution of intent to participate in the Redevelopment Ready Communities program through the Michigan Economic Development Corporation.

Zoning Administrator Mizikar explained the program that assists cities with various factors to prepare for redevelopment projects.

Commissioner Miller questioned whether the city will be required to adopt all of the guidelines mentioned in the materials or whether we would be allowed to choose those that work best for East Grand Rapids. Mr. Mizikar stated it was his understanding that entering the program was non-binding and that the city would have some flexibility on how various recommendations are implemented. Mayor Seibold agreed it would be important to be able to discuss and implement regulations that fit our area.

2018-103-A. Zagel-Walters. That a resolution stating the intent of the City of East Grand Rapids to participate in the Redevelopment Ready Communities program through the Michigan Economic Development Corporation be adopted as attached in Exhibit "A."

Yeas: Duncan, Favale, Hamrick, Miller, Walters, Zagel and Seibold – 7
Nays: -0-

2018-104. Contract for improvements to Durant Street.

Assistant City Manager LaFave reported the bids for the Durant Street improvements had been received and reviewed by staff. While the overall cost is lower, the costs to be assessed to the property owners may end up being slightly higher than originally estimated due to higher asphalt costs. He recommended awarding the contract and then waiting until the final bills are received to make any changes to the assessment roll.

2018-104-A. Walters-Miller. That a contract be awarded to CL Trucking & Excavating LLC of Ionia in the amount of \$174,432.35 plus contingencies and engineering for a total not-to-exceed \$221,657.52 for improvements to Durant Street.

Yeas: Duncan, Favale, Hamrick, Miller, Walters, Zagel and Seibold – 7
Nays: -0-

2018-105. Contract for an executive search to fill the city manager's position.

Mayor Seibold reported that three proposals were received to conduct a search for the next city manager. After interviewing two firms, the subcommittee recommends awarding the contract to the Michigan Municipal League.

2018-105-A. Miller-Duncan. That a contract with the Michigan Municipal League for an executive search to fill the city manager's position in the amount of \$17,000 plus reimbursements and travel costs of up to \$5,000 for a total not-to-exceed \$22,000 be approved.

Yeas: Duncan, Favale, Hamrick, Miller, Walters, Zagel and Seibold – 7
Nays: -0-

2018-106. Duncan-Favale. To approve the consent agenda as follows:

2018-106-A. To approve the minutes of the regular meeting held August 6, 2018.

2018-106-B. To approve payroll disbursements of \$214,215.13; county and school disbursements of \$4,338,240.48, and total remaining disbursements of \$2,347,194.90.

2018-106-C. A contract with MCSA Group, Inc. in the amount of \$14,850.00 plus related expenses for the completion of a Community Park, Recreation, Open Space and Greenway Plan.

2018-106-D. A contract for the replacement of water meters and residential cross connection control programs with HydroCorp of Troy, Michigan in the amount of \$95 per meter with a one-year renewal increase of the CPI or 3%, whoever is less for FY 19-20.

2018-106-E. The purchase of a packer truck body and chassis, claw bucket, salter, wing plow attachment, an enclosed utility trailer and a sewer line rapid assessment tool for the Public Works Department as outlined in the Assistant City Manager memo dated July 26, 2018.

2018-106-F. A Metro Act Right-of-Way Unilateral Permit extension with Michigan Bell Telephone Company d/b/a AT&T for existing/future aerial and buried lines through December 31, 2023 as attached in Exhibit "B."

- 2018-106-G. A contract for water main cured-in-place pipe rehabilitation with Fer-Pal Construction USA LLC of Taylor, Michigan in the amount of \$675,860.00 plus restoration, rental and contingencies for a total project budget of \$833,300.00.
- 2018-106-H. Contracts with Advance Rehabilitation Technology of Bryan, Ohio in the amount of \$19,912.50 for sanitary sewer manhole rehabilitation, and with HavnerTech of Troy, Michigan in the amount of \$93,215.00 for storm sewer catch basin rehabilitation.
- 2018-106-I. A contract with EMPCO Inc of Troy, Michigan not-to-exceed \$15,807.00 with a corresponding budget amendment to conduct a sergeant examination process.
- 2018-106-J. The purchase of firefighting helmets from Dinges Fire Company in the amount of \$1,987.30 and from 5 Alarm of Delafield, Wisconsin in the amount of \$5,571.00.
- 2018-106-K. The preliminary minutes of the Planning Commission meeting held May 22, 2018.
- 2018-106-L. The preliminary minutes of the Parks & Recreation Commission meeting held July 9, 2018.
- 2018-106-M. The preliminary minutes of the Planning Commission meeting held June 10, 2018.

Yeas: Duncan, Favale, Hamrick, Miller, Walters, Zagel and Seibold – 7
Nays: -0-

- 2018-107. The City Manager and Department Directors presented a quarterly update on the departmental goals and objectives and answered questions from the City Commission.

The meeting adjourned at 7:10 p.m., subject to the call of the Mayor until August 6, 2018.

Karen K. Brower, City Clerk

Attachments: A – Resolution of intent to participate in the Redevelopment Ready Communities program
B – Resolution Metro Act Right-of-Way Unilateral Permit with AT&T

Attachments listed above are available for inspection at the office of the City Clerk.