



# City of East Grand Rapids

## Fee Schedule

Effective July 1, 2022

Service	Fee	Additional Costs/ Comments	City Code Section
<b>City Manager</b>			
Liquor License Application - New	300.00		7.52
Liquor License Application - Transfer	150.00		7.52
FOIA Request	35.66/hr	See FOIA form	
Marina License	100.00		3.101
<b>Finance Department</b>			
Data Base/Voting List	See FOIA form		
Snowplow License	100.00 + \$25 per truck		7.90
Lawn Care License	100.00 + \$25 per truck		7.86
Waste Hauler License	100.00 + \$50 per truck		2.5
NSF Checks	30.00		
Notary - Resident	No charge		
Notary - Non-resident	10.00		
<b>Public Safety Department</b>			
Accident Reports	See FOIA form		
Incident Report Copy - 1st page	See FOIA form		
Incident Report Copy - each add'l pg	See FOIA form		
Video Tape Copy	See FOIA form		
Digital Audio Recordings	See FOIA form		
Door-to-door/Transient Merchant	25/day,100/wk,200/yr + \$50 badge deposit		7.36
Local Background Checks	20.00		
PBT - resident	10.00		
PBT - non-resident	15.00		
OWI Cost Recovery	225.00		
False Alarm - 1st call per calendar yr	No Charge		
False Alarm - 2nd call	50.00		
False Alarm - 3rd Call	100.00		
False Alarm - 4+ Call	200.00		
Parking Violations	Separate schedule	Overdue: 10 days = fine doubles 45 days = fine quadruples	10.66
<b>Parks &amp; Recreation Department</b>			
Community Center Rental	Separate schedule		
Athletic/Park Facilities	Separate schedule		
Media Production (Film/Photo)	250.00	\$500 if less than 10 day notice	3.141
Pool Rental	Separate schedule		
Special Events	250.00		

Service	Fee	Additional Costs/ Comments	City Code Section
<b>Public Works Department</b>			
Zoning Appeal	250.00		5.121
Zoning Variance - application/processing	500.00		5.121
Zoning Variance - Post-Construction	700.00	added to application fee	5.121
Fence Variance - application/processing	250.00		
Land Division	300.00		5.406
Special Use Permit	500.00		5.121
Site Plan Review - Administrative	200.00		5.121
Site Plan Review - Intermediate	300.00		5.121
Site Plan Review - Complete *	500.00	* Escrow fees also required	5.121
PUD Application/Site Condominium*	1,000.00	* Escrow fees also required	5.121
Rezoning Application	800.00		5.121
Rental Inspection/Certification per dwelling unit	100.00	EGR notice costs \$50; Cascade Twp \$50	8.809
Building Permits		Cascade Township	
Infrastructure Impact Fees:			
New Construction	150.00		
Demo Requiring Permit (primary structure)	150.00		
Demo Requiring Permit (accessory structure)	75.00		
Addition Requiring Permit	100.00		
Accessory Structure Building Permit	75.00		
Pool	50.00		
Plumbing/Mechanical/Electrical		Cascade Township	
Construction B.O.A. Hearing		Cascade Township	
Sign Permit Application	75.00		8.21
Sign Installation Building Permit		Cascade Township	
Mechanical Appurtenances	50.00		
Utility Tap (New):			4.5
1" Tap	200.00	plus cost of materials	
1.5" Tap	300.00	plus cost of materials	
2" Tap	400.00	plus cost of materials	
Meter Replacement or New Meter:			4.5
5/8" (3/4" short) Meter	430.00		
3/4" Meter	520.00		
1" Meter	600.00		
1.5" Meter	2,650.00		
2" Meter	3,100.00		
Replacement of Non-Functioning Meters	No Charge		
Right of Way Permits:			
Non-Utility ROW (Drive Approach/Sidewalk)	100.00		4.5
Water/Service Connection/Repair	100.00	\$200 in ROW	
Sewer Connection/Repair	100.00	\$200 in ROW	
Storm Connection	NC	\$100 in ROW	
Private Utility, annual permit	No Charge		4.5
Sidewalk Encroachment (café)	No Charge		4.4, 5.70(c)
Forestry	No Charge		3.33
Dumpster Placement permit	No Charge		2.15
Temporary Storage Unit	No Charge		5.75(B)
Fence Permit	No Charge		8.61(M)
House Print Copies	5.00 each		

East Grand Rapids Dept. of Public Safety Parking Fines

Effective 7/1/2021

Offense Code:	Offense Abbreviation:	Fine
R28.1458	Unattend running vehicle	25
R28.1617	Bicycle parking violations	25
R28.1801	Parking too far from curb	25
R28.1802	Parking too far from curb on one way street	25
R28.1803	Angle parking violations	25
R28.1804	Violation of loading/unloading permit	25
R28.1809	Parked w/o dimming lights	25
R28.1813	Parking in alley unless authorized by sign	25
R28.1814a	Displaying vehicle for sale	25
R28.1814b	Washing, working on or repairing vehicle	25
R28.1814c	Displaying merchandise	25
R28.1814d	Storage over 48hrs	25
R28.1818	Loading zone violation	25
R28.1819	Bus or taxicab unauthorized parking	25
R28.1820	Bus stop, taxicab stand violation	25
R28.1821	Parking meter violations	25
R28.1822	Meters, not parked within space	25
257.6741a	On sidewalk	25
6741b	In front of a public or private drive	25
6741c	Within an intersection	25
6741d	Within 15 feet of a fire hydrant	25
6741e	On a cross walk	25
6741	Within 20 feet of crosswalk, or 15 feet of highway intersection	25
6741g	Within 30 feet of a flashing beacon, stop sign, or traffic control signal located at the side of a highway	25
6741h	Between a safety zone and the adjacent curb or within 30 feet of a point on the curb immediately opposite the end of a safety zone	25
6741i	Within 50 feet of the nearest rail of a railroad crossing	25
6741j	Within 20 feet of the driveway entrance to a fire station or within 75 feet on the opposite side of the street	25
6741k	Alongside or opposite a street excavation or obstruction if the stopping, standing or parking would obstruct traffic	25
6741l	Double parking	25
6741m	Upon a bridge or other elevated highway structure or within a highway tunnel	25
6741n	In violation of official sign	25
6741o	Within 500 feet of an accident with police officer in attendance	25
6741p	In front of a theatre	25
6741q	Blocking emergency exit	100
6741r	Blocking fire escape	100
6741s	In handicapped parking space	100
6741t	In access aisle adjacent to handicapped parking space	100
6741u	Blocking curb cut or ramp for use by handicapped persons	25
6741v	Within 500 feet of a fire with fire apparatus in attendance	25
6741w	In violation of an official sign restricting the period of time for or manner of parking	25
6741x	Parking meter violations	25
6741y	Obstructing mailbox	25
6741z	In a place or in a manner that blocks the use of an alley	25
6741aa	In a place or in a manner that blocks access to a space clearly designated as a fire lane	25
10.12	Parked at night without light/reflector	25
10.13	Parked near opposite driveway	25
10.14	Parking on lawn extension	25

# Facility Rental Rates and Information

The East Grand Rapids Parks and Recreation Department is pleased to offer facility rentals for residents, non-residents and organizations. For further details or a tour, contact our office at 616.949.1750.

<b>Facility Rental Rates</b> The rates include tables and chairs except Wege Plaza. A \$100 security deposit is required.	<b>Room Dimensions In Feet</b>	<b>Square Feet</b>	<b>Resident Rate/hr</b>	<b>Non Resident Rate/hr</b>	<b>Organization Rate/hr</b>
Wege Plaza (outdoors) <small>Please review Wege Plaza guidelines</small>	Multiform Shape	13,239	\$131	\$172	\$185
Program Room 101	29 x 30	870	\$41	\$53	\$58
Program Room 102	29 x 40	1,160	\$47	\$62	\$66
Program Room 101 and 102	29 x 70	2,030	\$84	\$109	\$119
Program Room 103	25 x 26	650	\$35	\$46	\$49
Program Room 105	30 x 28	840	\$41	\$53	\$58
Large Conference Room 107	24 x 19	456	\$29	\$37	\$41
Commission Chambers 201	30 x 30	900	\$41	\$53	\$58

Event supervisor(s) will be assigned to all rentals with large parties and parties during non-business hours at a rate of \$15/hour

<b>Facility Capacities</b> (# of people according to style of setup)	<b>*Banquet Style</b>	<b>Theatre Style</b>	<b>Conference Style</b>	<b>Open Square Style</b>	<b>Classroom Style</b>	<b>U - Shape Style</b>
Wege Plaza (outdoors)	300	400	NA	NA	NA	NA
Program Room 101	32	60	22	24	36	24
Program Room 102	48	80	38	28	45	30
Program Rooms 101 and 102	80	100	67	NA	81	NA
Program Room 103	32	40	22	19	27	18
Program Room 105	48	60	29	24	36	24
Large Conference Room 107	NA	30	14	18	18	15
Commission Chambers 201	48	60	31	25	40	21

**Tables and Chairs Available (inside use only)      Dimensions      Total**

Rectangle Tables.....30in. x 72in.....26

Round Tables.....60in.....15

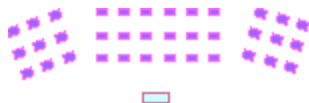
Chairs.....100

NO STAGE AVAILABLE

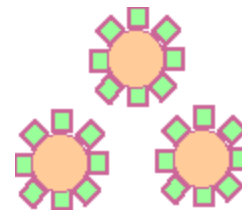
\* seating capacity may be less due to food stations and/or dance area



Classroom Style



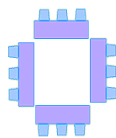
Theatre Style



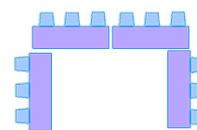
Banquet Style



Conference Style



Open Square Style



U - Shape Style



CITY OF  
**EAST GRAND RAPIDS**  
Parks & Recreation Department

**1. John Collins Park Rental Policy**

Rental permit holders may only use the grass space between the restroom building and the boathouse. Pedestrian walkways may not be used or blocked at any time. 2. Maximum of 15 participants and two instructors for any activity. 3. No audio equipment allowed and instructions must be given at speaking volume (no yelling). 4. Maximum of two events will be allowed per day and one at a time. 5. The park must be left the way you found it with minimal impact. 6. Permit holders not abiding by the guidelines will forfeit their permit and will not be issued a refund for any dates reserved.

**2. Rental Days and Times for John Collins Park**

You may request a rental permit, one day per week, for Tuesdays, Wednesdays or Thursdays between the hours of 7:00 am and 11:00 am.

**3. John Collins Park Rental Rates**

1.  EGR Storefront Business Owners \$15 per 1/2 hour
2.  Resident of East Grand Rapids \$17.50 per 1/2 hour
3.  Non-Resident \$20 per 1/2 hour

**4. Manhattan Park Green Space Rental Policy**

1.  Manhattan Park Green Space
2. Rental permit holders may only use grass space just to the SW of the Pavilion 2. Maximum of 30 participants and two instructors for any activity. 3. No audio equipment allowed and instructions must be given at speaking volume (no yelling). 4. Maximum of two events will be allowed per day and one at a time. 5. The park must be left the way you found it with minimal impact. 6. Permit holders not abiding by the guidelines will forfeit their permit and will not be issued a refund for any dates reserved.

**5. Rental Days and Times for Manhattan Park Green Space**

You may request a rental permit, up to four days per week, for any day of the week between the hours of 7:00 am and 10:00 pm.

**6. Manhattan Park Green Space Rental Rates**

1.  EGR Storefront Business Owners \$10 per 1/2 hour
2.  Resident of East Grand Rapids \$12.50 per 1/2 hour
3.  Non-Resident \$15 per 1/2 hour

**1. Baseball & Softball Fields**

Ball diamonds have stone dust infields with the exception of Rusty Swaney Field at Remington Park. Unprepared fields are \$14 per 1/2 hour, lines and bases extra \$30 (Sundays \$50) if we have staff available. All day tournament is \$285 per field.

2. Soccer - Lacrosse - Football - Field Hockey Fields

1.  Mehney Artificial Turf Field (has lights) - \$60 per 1/2 hour
2.  Memorial Artificial Turf Field (has lights) - \$60 per 1/2 hour
3.  Manhattan Park Full Size Athletic Field - \$22 per 1/2 hour
4.  Lower Practice Field (inside track) - \$22 per 1/2 hour
5.  Middle School Back Field - \$18 per 1/2 hour
6.  Manhattan Youth Soccer Field - \$16 per 1/2 hour
7.  Wealthy Elementary Turf Athletic Field - \$20 per 1/2 hour

3. Amenities (Flat Rate)

1.  Full size soccer goals - \$100 (when in storage)
2.  Lax Goals - \$50 (when in storage)
3.  Lights at Mehney or Memorial Field - \$60 (Only if Staff Supervisor is available \$15/hr)
4.  Scoreboard/PA System \$30 (Only if Staff Supervisor is available \$15/Hour ) NO MUSIC is allowed over the PA system
5.  Soccer Corner Flags - \$20 (you can use your own if they are weighted. Spiked corner flags are prohibited because they puncture the artificial turf. Violators will be charged a \$100 damage fee.
6.  Paint athletic field out of season - \$250
7.  Staff Supervisor - \$15.00 hour
8.  Sunday - Chalk, Lines & Bases \$50
9.  Chalk, Lines & Bases \$30
10.  First Down Chains/Pylons \$20.00
11.  Manhattan Park Parking Lot for non athletic events or pavilion rentals. \$168 (Daily Flat Rate)

4. Tennis & Pickleball Courts

Court rental is \$8 per hour. All day tournament rental at Canepa Tennis Center is \$300 per day, no discount, for all eight courts.

5. Manhattan Park Sand Volleyball Courts

Court rental is \$16 per hour.

**Residents of East Grand Rapids will receive a 20% discount except where noted. The discount does not apply to business owners, organizations or revenue generating events.**

# Manhattan Park Pavilion Rental

Block Rental Time Slots: (10:00 am to 3:00 pm or 4:00 pm to 9:00 pm)

Weekday; Mon.-Thur. Resident \$69  
(\$10 additional for N. Resident or Organization)

Weekend; Fri.-Sun./Holidays Resident \$84  
(\$10 additional for N. Resident or Organization)

## Pool Rental Rates

Rates	Resident Cost (Per Hour)	Non-Resident Cost (Per Hour)
Wealthy Pool	\$80	\$100
Wealthy Party-Package (One-time fee, not hourly)	\$150	\$199
High School Pool	\$165	\$205
Additional Lifeguards	\$18.00	\$18.00